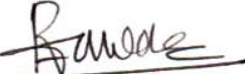


PUNE DISTRICT EDUCATION ASSOCIATION'S
BABURAOJI GHOLAP COLLEGE, SANGVI, PUNE 411027
Internal Quality Assurance Cell (IQAC)
ACADEMIC YEAR – 2016-17

IQAC meeting minutes and action taken report: Dated-20/12/2016.

Agenda	Matters raised by/ suggestions given by.	Outcome of discussions (minutes)	Action Taken.
To discuss various issues related to organization of National seminar of IQAC	Dr. M. G. Chaskar Dr. R. A. Pawar. Prof. B. U. Kangude.	Various issues such as Budget, distribution of brochure, registration, proceedings, residence of participants, event arrangements at YASHADA, travel arrangements, hospitality arrangements, preparation of programme schedule, planning for inauguration and valedictory, Publicity, photography, recording, work allotment through various committees, communication to management regarding financial support, submission of utilization to BCUD, other technical matters etc were discussed.	Core committee of national seminar, administration, various committees and staff members are instructed to work out proper planning of their duties for successful organization of seminar.


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